

**TENDER DOCUMENT
PROCUREMENT OF LAPTOP COMPUTER**

TENDER REFERENCE / NUMBER: PIAHCL/NOV/25/001

Instructions to Bidders

1. Bidders are required to submit their quotation on EPADS as per procedure laid down by PPRA.
2. Quotations will be opened in the office of General Manager (A&F) PIA Holding Co Ltd, PIA Building No. 49 AK Fazl e Haq Road Blue Area, Islamabad in presence of Bidders or their representatives who wish to be present.
3. Absence of a bidder or their representative at Bid Opening shall not affect the legality of the quotations received.
4. Incomplete Quotations / conditional Quotations will be rejected.
5. Quotations must remain valid for a minimum of 30 days.
6. All quoted rates must include applicable government, federal, provincial taxes, where applicable, separately.
7. Tenders submitted after the due date will not be considered. It is the sole responsibility of the bidder(s) to ensure timely submission.
8. Only bidders that meet the eligibility conditions are eligible to participate in the tender.

Eligibility Conditions

1. Certificate of Registration / Incorporation
2. Active Sales Tax Registration (Copy of Certificate).
3. Active Income Tax Registration (Copy of Certificate).
4. Proof of the Active Tax Payer List.
5. Affidavit/Undertaking on Judicial Stamp Paper of Rs. 100 (format attached) along with signing the Integrity Pact.

**General Manager
Accounting & Finance
PIA Holding Company Limited**
PIAHCL Head Office 4th floor,
PIA Building, 49-A.K. Fazle Haq Road, Blue
Area, Islamabad
Tel: +9251-9059370
Email: gm.finance@piahcl.com.pk

Undertaking
(To be provided on Judicial Stamp Paper of PKR 100 or above)

I, the undersigned as Bidder, hereby certify that the information submitted as proof of meeting the eligibility conditions are true, authentic, and genuine. Should any discrepancy be found by the purchaser upon verification with the originals, we accept full responsibility for any actions deemed appropriate by the purchaser.

Furthermore, we affirm that our firm/company has not been blacklisted by any government department, whether federal or provincial.

Name:

Designation:

Signature:

Date and Place:

SIGNATURE AND STAMP:

DRAFT INTEGRITY PACT

Tender Reference Number: _____

Dated: _____

Quotation Value: _____

Quotation Title: _____

(Name of Seller/ Firm) hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from PIAHCL or any employee or consultant thereof any other entity owned or controlled by PIAHCL or the Federal Government through any corrupt business practice.

Without limiting the generality of the foregoing, Seller represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from PIAHCL, except that which has been expressly declared pursuant hereto.

Seller certifies that it has made and will make full disclosure of all agreement and arrangements with all persons in respect of or related to the transaction with PIAHCL and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

Seller accept full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PIAHCL under any law, contract or other instrument, be voidable at the option of PIAHCL.

Notwithstanding any rights and remedies exercised by PIAHCL in this regard, Seller agree to indemnify PIAHCL for any loss or damage incurred by the PIAHCL on account of corrupt business practice of Seller and further pay compensation to PIAHL in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by Counsel as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from PIAHCL.

Buyer

Seller