

**TENDER NOTICE
INVITATION TO BID
WATERPROOFING OF ROOF – PIAHCL BUILDING EGERTON ROAD LAHORE
(PIA BOOKING OFFICE LAHORE)**

Introduction

PIA Holding Company Limited (PIAHCL) invites sealed bids for **waterproofing of the roof at PIAHCL Building Egerton Road, Lahore (PIA Booking Office, Lahore)** from **reputable contracting firms** registered with the **Pakistan Engineering Council (PEC)** for the year **2025** in **C-6 (Civil)** category or above.

Submission of Bid

- The bidding shall be conducted under the **Single Stage, Single Envelope Procedure** in accordance with **PPRA Rules**.
- **Bidding Documents:** Available electronically and may be downloaded from:
 - PIAHCL website: www.piahcl.com.pk
 - PPRA website: www.ppra.org.pk
 - PPRA E-PADS portal: <https://eprocure.gov.pk/#/auth/login>
- **Tender Fee:** PKR **10,000/-** (non-refundable), payable through Pay Order in the name of **PIA Holding Company Limited**.
- **Bid Security:** PKR **100,000/-** (refundable), also to be submitted via Pay Order in the name of **PIA Holding Company Limited**.
- **Instructions for Submission of bid**
 - The bid must be submitted in hard copy addressed to **GM Coordination and Portfolio Management, PIAHCL Head Office 4th floor, PIA Building, 49 - A.K. Fazl-e-Haq Road, Blue Area, Islamabad** latest by **29-10-2025 till 10:30 Hours**. The tender can also be sent through registered A/D mail at aforementioned address.
 - Bidders must be registered with PPRA E-PADS to submit bid electronically. Non-registration on E-PADS or non-submission of tender through E-PADS will disqualify the bidder from tendering process.
 - The bid must be enclosed in envelope which should be sealed and signed and must contain Tender Fees, Security Deposit, Technical Details of the Services/Items (if any) with the relevant literature documents/brochure, drawings and pictures, client list details etc (if any).
 - The bid will be evaluated in accordance with the specifications of the tender document.
 - The bidder shall be registered with the Sales Tax Authorities and shall enclose a valid Sales Tax Registration Certificate with the tender documents. The bidder must also be reflected on the Active Taxpayers List (ATL). Non-compliance with either requirement shall render the bid non-responsive and liable to rejection.

Opening of Bids

- Bids prepared in accordance with the bidding documents, must be submitted on or before **29-10-2025 at 10:30 Hours (PST)**.
- Bids will be opened on the same day at **11:00 Hours (PST)**.
- The original Pay Orders (Tender Fee & Bid Security) must be submitted with tender document in a sealed envelope.

Eligibility Requirements

Interested contractors are required to submit applications along with the following documents/statements/certificates:

- Name, year of establishment, registered address, and contact details.
- Valid PEC certificate (minimum C-6 category).
- Financial status with bank certificate and latest bank statements (3 years).
- Record of projects completed in the last 5 years (at least PKR 2 million annually).
- Valid NTN certificate (or exemption proof).
- Details of disputes / arbitrations / litigation (if any).
- All mandatory documents as specified in the Document Checklist provided on page 3.

Note: No Mobilization Advance, Secure Advance, or Escalation will be admissible. PEC standards shall be followed for preparation of bids and specifications.

Important Notes

- Manual submission of bids without electronic submission on E-PADS shall not be accepted. Bidders are required to submit their bids electronically on E-PADS as well as in hard copy at the aforementioned address.
- PIAHCL reserves the right to accept or reject any or all bids, or to annul the bidding process at any stage in line with PPRA Rules, 2004.

For any correspondence, clarification or inquiries, please use the following phone number, mailing address, or email address:

General Manager Coordination & Portfolio Management

PIA Holding Company Limited

PIAHCL Head Office 4th floor,
PIA Building, 49-A.K. Fazle Haq Road,
Blue Area, Islamabad
Tel: +9251-9059429
Email: gm.assetmgt@piahcl.com.pk

BIDDING DATA SHEET

S. No.	Particulars	Details
1	Name of Assignment	Waterproofing of Roof of PIA Lahore Booking Office
2	Client	PIA Holding Company Limited
3	Objective	Waterproofing of roof as per BOQ and PEC standards
4	Phasing of Assignment	None
5	Pre-Proposal Conference	If required (to be notified before bid opening)
6	Name & Office Address	
7	Inputs by Client	All available data and reports
8	Association of Firms/Joint Venture or Similar Arrangements	Not Allowed
9	Copies of Proposal Required	Original only
10	Proposal Address	General Manager Coordination & Portfolio Management
11	Proposal Submission Deadline	29-10-2025 10:30 Hours (PST)
12	Proposal Opening	Same Day, 11:00 Hours (PST)
13	Validity of Proposal	120 Days
14	Submission Location	GM Coordination & Portfolio Management, PIAHCL Head Office 4th floor, PIA Building, 49 - A.K. Fazl-e-Haq Road, Blue Area, Islamabad
15	Assignment Completion Period	30 Days
16	Bid Security	PKR 100,000/- (refundable)
17	Evaluation Criteria	Lowest Quoted Price

TERMS OF REFERENCE (TORs)

1. Rates must be quoted in Pakistani Rupee inclusive of all applicable taxes/duties.
2. Only General Sales Tax registered firms are eligible.
3. Bid Security: PKR 100,000/- (refundable) in form of Pay Order (Cheque or Cash not acceptable).
4. Bid Validity: 120 days.
5. The purchase order will be awarded strictly on the basis of technical qualification and fulfillment of all mandatory requirements listed in the Document Checklist. Once a bid is accepted, the successful bidder must provide samples for approval (if any) and will be responsible for supplying items of the approved quality within the specified period.
6. A security deposit of 10% will be deducted from each running bill and returned after six months. If any defects or discrepancies are found in the work, the deposit will be withheld without prior notice until the firm corrects the issue at its own cost and risk.
7. All deliverable must reach the designated site within one month. If any material is found to be defective, substandard, or not in compliance with the required standards, the supplier must replace it at their own cost.
8. The representative of PIAHCL will carry out inspections from time to time to ensure that the materials used in the project meet the required specifications and quality standards.
9. The prices quoted in the tender must be firm, final & non-negotiable. Price variations not acceptable.
10. Payment will be released in 30 days from the date of submission of invoice.
11. The interested firm must submit its company profile along with details of previous and current orders.
12. **Scope of Work:** As given on Page No. 05 of this tender document titled Bill of Quantities (BOQ).
13. Standards: FIDIC/PEC standards shall apply.
14. In case of any delay in completing the work, the contractor must inform PIAHCL before the deadline, stating the reasons for the delay. PIAHCL reserves the right to review the request and, if justified, grant or deny an extension or impose liquidated damages at 2% of the contract value per week of delay, up to a maximum of 10%, if the delay is due to reasons within the control of the contractor.

DOCUMENTS CHECKLIST

(To be filled by bidder and must attach with proposal)

S. No.	Documents Required	Attached (Yes/No)
1	Sealed Envelope of Bid	
2	Firm's Name, Year of Establishment, Official Address, Telephone No. & Email Address	
3	Details of all projects completed in the last three years, with a minimum value of PKR 2 million each year	
4	List of machinery/equipment necessary to run the shop	
5	Bank certificate (Financial Status)	
6	Bank statements (last 3 years)	
7	Valid NTN certificate	
8	Details of disputes/arbitration/litigation (if any)	
9	Pay Order of PKR 10,000/- (Tender Fee)	
10	Pay Order of PKR 100,000/- (Bid Security)	

Note: All documents are mandatory. Incomplete bids will be rejected.

SIGNATURE OF SERVICE PROVIDER

CHECKED & VERIFIED BY

BILL OF QUANTITIES (BOQ)

S. No.	Description	Quantity	UOM	Unit Price	Total
1	Providing and laying 50mm screed bed on bond-breaking material	1,050	SQM		
2	Removing mud from roofs incl. plastering & leaping	100	SQM		
3	Demolition of RCC floors/beams/roof slabs, separating reinforcement	7	CUM		
4	Loading/unloading materials within 1000M (soil, rock, debris, etc.)	60	CUM		
5	Providing & laying 300x150x50mm flat brick tiles in CM 1:3	120	SQM		
6	Removing old tiles	120	SQM		
7	Glass strips 75mm height x 5mm wide in screeding	2,500	FT		
Grand Total (PKR)					

Note:

- All materials used for construction must be approved/verified by the person nominated by PIAHCL.
- The bid shall be full and final and must be inclusive of all applicable taxes.
- A 10% security deposit shall be deducted from each running bill of the contractor and retained by the PIAHCL for a period of six months after completion of the job.
- Completion period: 30 days from date of issuance of Purchase Order.
- Any item supplied below the required standards shall be returned and must be replaced at the cost of the supplier or contractor. If the supplier/contractor fails to provide a replacement meeting the required standards, the item will be procured from the open market, and the corresponding cost will be deducted from the supplier's bill.
- Contractor must provide all required Personnel Protective Equipment before the initiation of the work; compliance will be verified by PIAHCL.

DECLARATION

I hereby declare that to the best of my knowledge, the information provided is correct and complete.
I understand that misrepresentation or omission may lead to rejection of the bid.

Signature: _____

Name: _____

Designation: _____

Date: _____

Contact No: _____

(Note: Declaration to be submitted on 100 Rupees stamp paper)